



Dollar cost averaging instruction

CHECKLIST

- 1. Please complete details in BLOCK LETTERS. Done
 - 2. Please ensure the form is signed by the client or under a power of attorney. Done
 - 3. If the client has the fax transaction facility, fax the form to 1800 780 081. Done
 - 4. If the client does not have the fax transaction facility, mail the form to:
Summit Service, GPO Box 2754, MELBOURNE VIC 3001. Done
 - 5. To avoid duplicate transactions, please indicate whether this form has been faxed to us. Done
- Has not been faxed Has been faxed Date faxed

Please complete all sections of this form before submitting. Incomplete requests will require follow up and are likely to result in processing delays.

INSTRUCTIONS

Complete this form if you wish to make a dollar cost averaging (DCA) instruction on your portfolio.

Step 1: Client details

Complete the full name of the client in which the investment is held, including client reference number.

Step 2: DCA instalment details

Complete all sections fully.

Step 3: DCA investment details

DCA CONDITIONS

The minimum total amount per instalment is \$100.

Please refer to the current Summit Product Disclosure Statements for further details on the DCA instructions.

You cannot hold a DCA instruction and standing purchase at the same time. If you have standing purchases on your plan they will automatically be cancelled upon processing your DCA instruction.

DCA instructions will be performed simultaneously by selling and purchasing on the 15th of each instalment interval so there will not be any delay between the sell and purchase transactions.

Only managed funds can be included within the DCA instructions.

If an existing DCA instruction is in place it will be cancelled and replaced with the instructions on this form. Only one DCA can operate per plan at any time.

If you would like to cancel your DCA instructions prior to the expiry date, complete the Summit plan alteration form or send your request in writing to: Summit Service, GPO Box 2754, MELBOURNE VIC 3001.

Please refer to the current Summit offer document or Part A of the Product Disclosure Document of the relevant product for further details on DCA instructions.

Step 4: Declaration

The declaration must be signed by the client or under a power of attorney.

STEP 1: CLIENT DETAILS

Client name

Client reference number (eg 0012345-D2-01)

Dollar cost averaging instruction

Client name

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Client reference number (eg 0012345-D2-01)

STEP 2: DCA INSTALMENT DETAILS

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Start date (15/mm/yy)

Number of months between instalments (please tick one):

Monthly Bi-monthly Quarterly Half-yearly Yearly

 No. of instalments (1-99)

STEP 3: DCA INVESTMENT DETAILS

Please select only one of the following options below (please tick one):

- DCA purchase – cash only to purchase managed funds. Go to step 3.1
 DCA sell and purchase – managed funds to managed funds (cash account can be included here). Go to step 3.2
 DCA sell – proceeds from managed funds to be retained in the cash account. Go to step 3.3

3.1 DCA purchase – cash only to purchase managed funds

Amount of available cash to be used for each purchase instalment (min. \$100).

Managed fund assets to be purchased per DCA instalment

Managed fund purchases must be in percentages (%). If for any instalment the nominated amount of cash is not fully available, the DCA purchases will be proportioned down. However, if the available cash amount is less than \$100 at the time of the instalment, your DCA instruction will not be processed.

Investment name	Product no.	Percentage per instalment (%)
<input type="text"/>	<input type="text"/>	<input type="text"/> %
<input type="text"/>	<input type="text"/>	<input type="text"/> %
<input type="text"/>	<input type="text"/>	<input type="text"/> %
<input type="text"/>	<input type="text"/>	<input type="text"/> %
<input type="text"/>	<input type="text"/>	<input type="text"/> %
<input type="text"/>	<input type="text"/>	<input type="text"/> %
<input type="text"/>	<input type="text"/>	<input type="text"/> %
<input type="text"/>	<input type="text"/>	<input type="text"/> %
<input type="text"/>	<input type="text"/>	<input type="text"/> %
<input type="text"/>	<input type="text"/>	<input type="text"/> %
<input type="text"/>	<input type="text"/>	<input type="text"/> %
Purchase instalment total		100%

Please go to Step 4 and sign and date the declaration.

Dollar cost averaging instruction

Client name

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Client reference number (eg 0012345-D2-01)

3.3 DCA sell – proceeds from managed funds to be retained in cash

Managed fund assets to be sold per DCA instalment

Managed fund sells must be in dollars (\$) with a minimum of \$100 per instalment. Please note all proceeds of the DCA sales will be retained in cash. Long redemption period assets cannot be nominated as DCA sells. Please refer to your financial adviser for assistance with identifying these assets.

Investment name	Product no.	Sell value per instalment (\$)
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
Sell instalment total (min. \$100)		\$ <input type="text"/>

STEP 4: DECLARATION

I/We acknowledge that neither NMMT Limited, nor any other member of the Global AXA Group, guarantee the performance of the investments that have been chosen, and do not express any opinion as to the appropriateness of any particular investment in the circumstances of a particular client.

I/We confirm that I/we relied on my/our own investigations and/or the advice of my/our financial adviser in choosing the investments. I/We have also been provided with current offer documents and any supplementary information on the underlying investment recommendations and a written recommendation from my/our financial adviser. I/We therefore ask that Summit action these investment instructions.

Client one signature

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Date (dd/mm/yy)

Client two signature

 / /

Date (dd/mm/yy)

FINANCIAL ADVISER USE ONLY

Adviser name

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Adviser number