



Rebalance request

CHECKLIST

- 1. Please complete all sections of this form in BLOCK LETTERS. Done
 - 2. Please ensure the form is signed by the client or their authorised signatory. Done
 - 3. If the client has the fax transaction facility, this form can be faxed on 1800 780 081. Done
 - 4. If the client has opted out or not previously requested the fax transaction facility, mail this form to Summit Service, GPO Box 2754, MELBOURNE VIC 3001. Done
 - 5. To avoid duplicate transactions, please indicate whether this form has been faxed to us. Done
- Has not been faxed Has been faxed Date faxed

Please complete all sections of this form before submitting. Incomplete requests will require follow up and are likely to result in processing delays.

CONTENTS AND INSTRUCTIONS

Complete this form to rebalance the managed investment funds held in your portfolio.

STEP 1: CLIENT DETAILS

Complete the full name in which the investment is held, including client number (if known).

STEP 2: MANAGED FUNDS TO BE REBALANCED

Indicate if you would like the managed fund component of your portfolio to be rebalanced using your existing standing purchase instructions or to reflect the new instructions provided below. This rebalance request can only be used for managed funds. The rebalance will not occur until pending transactions are finalised.

In the event that your managed fund portfolio includes investment options with longer redemption periods, this may impact the confirmation dates for this rebalance. Please refer to your fund's product disclosure statement for further details.

STEP 3: AVAILABLE CASH

Indicate if you would like any available or excess cash invested in the managed fund rebalance allocation.

STEP 4: STANDING INSTRUCTIONS

If you have provided a new fund allocation, you can also indicate if you would like your standing purchase or sell instructions to be updated with this new managed fund allocation.

STEP 5: CLIENT DECLARATION

Sign and complete the form.

STEP 1: CLIENT DETAILS

Client name

Client reference number (eg 0012345-D9-01)

STEP 2: MANAGED FUNDS TO BE REBALANCED

Rebalance my managed fund portfolio using my existing standing purchase instructions (go to Step 5).

OR

Rebalance my managed fund portfolio using the new fund allocation below.

Investment name	Product no.	Fund allocation %
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	%
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	%
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	%
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	%
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	%
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	%
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	%
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	%

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Investment name	Product no.	Fund allocation %
		%
		%
		%
		%
		%
		%
		%
		%
		%
		%
		%
		%
Total		100%

STEP 3: AVAILABLE CASH

Would you like your available cash to be invested with the rebalance of your managed fund portfolio?

- No.
- Yes, invest any excess cash using the rebalance instructions.

STEP 4: STANDING INSTRUCTIONS

Would you like to update your standing instructions with your new managed fund allocation?

- No.
- Yes, apply the new allocation to my standing purchase instruction.
- Yes, apply the new allocation to my standing sell instructions (instructions should not include assets with long redemption periods. Refer to the Investment menu for further information).
- Yes, apply the new allocation to both my standing purchase and standing sell instructions (standing sell instructions should not include assets with long redemption periods. Refer to the Investment menu for further information).

STEP 5: CLIENT DECLARATION

I/We acknowledge that neither NMMT Limited, nor any other member of the Global AXA Group, guarantees the performance of the investments that have been chosen, and does not express any opinion as to the appropriateness of any particular investment in the circumstances of any particular member.

I/We confirm that I/we relied on my/our own investigations and the advice of my/our financial adviser in choosing the investments. I/We have also been provided with current Product Disclosure Statements and any supplementary information on the underlying investment recommendations by my/our financial adviser and have been provided with a written recommendation from my/our financial adviser. I/We therefore ask that Summit action these investment instructions.

X	/ /
Client one signature	Date
X	/ /
Client two signature	Date

Financial adviser use only

	-	B	A	-		
Adviser name	Adviser number					